



## **Atlantic Recreation and Facilities Conference and Trade Show Travel Subsidy**

### **About Recreation NB:**

Recreation NB is a not-for-profit organization dedicated to building healthy and vibrant communities by supporting and promoting recreation and parks. We believe this field includes everything from play and sport to arts, culture and outdoor pursuits. All are essential for creating positive and supportive environments that foster healthy and happy citizens.

Recreation NB acts as a voice for the recreation and parks movement in the province while providing educational opportunities, developing resource materials and building productive partnerships with like-minded organizations. Recreation NB is an active member of multiple coalitions aimed at building capacity for active living. These partnerships have created positive change in diverse settings and have enhanced recreation opportunities for a variety of groups in New Brunswick, including municipalities, First Nation communities, after school programs, persons with a disability and older adults. Recreation NB is a champion for the value and benefit of recreation opportunities for all New Brunswickers.

### **Mission:**

Recreation NB provides leadership, education, advocacy and services to its members and stakeholders that foster recreation experiences to enhance the quality of life of all New Brunswickers.

### **Vision:**

Recreation NB is the recognized lead association of recreation stakeholders promoting meaningful, accessible recreation experiences as essential means for enhancing individual wellbeing, community wellbeing and the wellbeing of our natural and built environments. As dedicated Recreation Professionals we will lead our profession, peers, government and community to a healthy, fulfilling lifestyle rich in recreation opportunities.

### **Atlantic Recreation and Facilities Conference and Trade Show Travel Subsidy:**

In an effort to support our dedicated members in delivering quality recreation programming, we are offering a travel subsidy for the 2020 Atlantic Recreation and Facilities Conference and Trade Show in St. John's, NL.

- A total of \$10,000 has been allocated to the Atlantic Recreation and Facilities Conference and Trade Show Travel Subsidy.
- This subsidy will provide financial assistance to individuals in their pursuit of professional development within the recreation field.
- Individual requests should not exceed \$350.00.

### **Applicant Eligibility Criteria:**

Applicants must be a full-time employed practitioner in the field of recreation and work within the province of New Brunswick.

Applicants must demonstrate that they are able to fund the remaining costs associated with attending the Atlantic Recreation and Facilities Conference and Trade Show through other means.

Applicants must demonstrate that the Atlantic Recreation and Facilities Conference will impact their daily work.

Applicants must complete the *Atlantic Recreation and Facilities Conference and Trade Show Travel Subsidy Form* on-line: <https://form.jotform.com/92584680568270>





#### Deadline for Submissions:

Applications will be awarded on their merit on a first come, first served basis. The application process will open September 25th, 2019 and run until the total amount has been dispersed.

All individuals will receive an email confirming that their application has been received. If within five working days of submission you have not received confirmation, contact Recreation NB at 506-459-1929 Ext 1.

Unsuccessful applicants will not have the opportunity to appeal decisions of the *Travel Subsidy Review Committee*. All applicants will be notified of their decision via email.

#### Selection Process:

Applications will be reviewed by the *Travel Subsidy Review Committee* and all applicants will be informed regarding the status of their request no later than three weeks following their submission date.

#### Payment:

Payment of the subsidy will be provided upon receipt of proof of registration for the Atlantic Recreation and Facilities Conference and Trade Show.

Applicants' employers will need to provide an invoice to Recreation NB for payment as payments will be made to the municipality or organization, not the individual.

***In the event a successful candidate does not attend the Atlantic Recreation and Facilities Conference and Trade Show the applicant requested funding for, for any reason, they are required to return the payment in full to Recreation NB.***

